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Meeting ID: 922 6925 1465

Passcode: 788620

**TOWN OF GRANBY  
BOARD OF SELECTMEN  
SPECIAL MEETING  
MONDAY, JUNE 14, 2021  
VIA ZOOM OR IN-PERSON AT  
THE TOWN HALL MEETING ROOM  
7:00 P.M.  
AGENDA**

**NOTE: IN-PERSON ATTENDANCE REQUIRES WEARING A FACE MASK AND SOCIAL DISTANCING. IN ADDITION, SEATING AT THE TOWN HALL IS LIMITED.**

**I. MINUTES**

- A. Approval of Public Hearing Meeting Minutes – May 17, 2021

**II. UNFINISHED OR TABLED BUSINESS**

- A. Consideration of Ordinance to Prohibit the Intentional Feeding of Bears
- B. Consideration of Additional Appropriation for Other Post-Employment Benefits Trust Fund for FY2021-22 Actuarial Determined Contribution
- C. Consideration of Ratification of Collective Bargaining Agreement United Public Service Employees Union – Granby Public Works

**III. ADJOURNMENT**

The next regular meeting is scheduled for June 21, 2021.

**TOWN OF GRANBY**  
**Neighborhood Assistance Act Program**  
**Submission of Proposals**  
**PUBLIC HEARING**  
**MAY 17, 2021**

The public hearing of the Board of Selectmen was called to order at 6:45 p.m.

**PRESENT:** B. Scott Kuhnly, Glenn Ballard, Sally King, Mark Neumann, Edward Ohannessian, William F. Smith, Jr., Town Manager

First Selectman Kuhnly opened the public hearing and stated the purpose was for the Neighborhood Assistance Act Program and the submission of proposals. He asked the Vice Chairman to read the Legal Notice.

Selectman King read the legal notice as published in the Hartford Courant.

Sandra Yost, Director of Human Services, noted she is the liaison for the Neighborhood Assistant Act Program for the Town of Granby. This year one application was received from the Foxfield F.A.R.M. Corporation in support of their equine program for the military.

Mr. Regan of Foxfield F.A.R.M. noted this is the third year they have applied for the tax credit through this program and it has been very helpful to businesses and corporations. Northwest Community Bank has been very supportive of their request and decided to donate \$1,000 to their program. Due to the tax act credit, they have been able to donate \$8,500 as they would receive \$1,500 in a tax credit.

There was no other public comment.

There were no questions from the Board.

ON A MOTION by E. Ohannessian, seconded by M. Neumann, the Board voted to close the Public Hearing at 6:52 p.m.

Respectfully submitted,



William F. Smith, Jr.  
Town Manager

# TOWN OF GRANBY

## MEMORANDUM

DATE: June 14, 2021

TO: Board of Selectmen

FROM: William F. Smith Jr., Town Manager 

REGARDING: **II. UNFINISHED BUSINESS – ITEM A**

Consideration of Ordinance to Prohibit the Intentional Feeding of Bears

At their meeting of June 8, 2021, the Board of Selectmen requested an ordinance be prepared to Prohibit the Intentional Feeding of Bears. I spoke with Town Attorney Roberts who attended the meeting and he drafted the enclosed ordinance. If the enclosed ordinance is acceptable, the Board should call for a Public Hearing. The hearing date must be posted and published ten days prior. Following the Public Hearing, the Board may approve the ordinance. Once approved, the ordinance must be published and will become effective 20 days following.

Enc.

**TOWN OF GRANBY**  
**Ordinance to Prohibit the Intentional Feeding of Bears**  
**Dated \_\_\_\_\_, 2021**

**Purpose**

The Town of Granby, under its powers pursuant to state law, has adopted this ordinance to protect public health, safety, and welfare by prohibiting the intentional feeding of black bears. This ordinance is intended to assist our residents, guests, and other stakeholders to peacefully and safely coexist with them.

**Definitions**

When used in this ordinance, the following definitions apply:

- a.     **Authorized Enforcement Agents:** All sworn personnel of the Police Department and Animal Control Officers; additionally, any employees or designees of the town as designated by the Town Manager to enforce this ordinance.
- b.     **Person:** An individual, corporation, partnership, non-profit, trust, unincorporated organization, business organization of any kind or any other group or organization.
- c.     **Town:** Town of Granby.
- d.     **Intentional Feeding of Bears:** Feeding, giving, placing, exposing, depositing, distributing or scattering any edible material, attractant, or other substance with the intention of attracting one or more black bears.
- e.     **Unintentional or Indirect Feeding of Bears:** Using or placing any material for a purpose other than to intentionally attract, entice, or feed one or more black bears but which results in unintentionally attracting, enticing, or feeding of one or more black bears.

**Prohibited Activity**

In recognition that these animals are wild and should be left alone for the health, safety, and welfare of both the wildlife and our residents, guests, and other stakeholders, the following is prohibited activity and no person shall engage in:

- a.     Intentional feeding of any black bear.
- b.     Unintentionally or indirectly Feeding any Black Bear following the issuance of a warning to such person by an Authorized Enforcement Agent of the Town for incidental or indirect feeding. Any person who violates the provisions of the Section shall have committed an infraction.

- c. **Improperly Storing Food, Refuse, or Other Black Bear Attractants:** Includes, but is not limited to the improper storage of food, pet food, refuse (garbage), birdseed or other attractants and substances in a manner that results in black bear feedings.

### **Exceptions**

- a. **Unintentional Feeding of Bears:** Unintentional feeding of one or more black bears means using or placing any material for a purpose other than to intentionally attract, entice, or feed wildlife but which results in unintentionally attracting, enticing, or feeding of bears. Composting that was properly secured but unintentionally led to the feeding of wildlife is excluded. Unintentional feeding will become intentional feeding if a written notice or warning is issued by any Authorized Enforcement Agent of the Town.
- b. **Feeding Birds:** Bird feeders may be used from December 1<sup>st</sup> through March 31<sup>st</sup>. If the food provided is widely recognized as not desirable to bears, such as Nyjer or thistle, bird feeders may be used year-round.

### **Violations and Penalties**

Whenever the Authorized Enforcement Agent determines that a person has violated this ordinance, the Authorized Enforcement Agent is authorized to issue a warning to the violator or to issue a fine to the violator in the amount of two hundred fifty dollars (\$250.00) for each offense. Any violation continued more than one (1) day or which occurs on consecutive and/or subsequent days shall constitute a separate offense for each day such violation continues.

After two or more violations of this ordinance have been cited to any person, the Town may initiate a civil action in the Superior Court for injunctive relief to prohibit and prevent such violation or violations and the court may proceed in the action in a summary matter. Any person found in such a proceeding to have violated this ordinance shall pay all of the costs and fees, including a reasonable attorneys' fee, incurred by the Town in pursuing such an action.

### **Appeals**

Any person receiving a fine may appeal the determination of the Authorized Enforcement Agent. The Notice of Appeal must be received in writing and filed with the Town Clerk's Office within ten (10) business days from receipt of the notice of the fine. The appeal shall be deemed received by the Town on the first business day following the day it is filed with and received by the Town Clerk's Office. Hearing on the appeal before the Hearing Officer shall take place within thirty (30) business days from the date of receipt of the Notice of Appeal. The hearing shall be conducted in a manner consistent with the procedures set forth in Chapter 58, Violation and Citation Hearing Procedures, Article II, Parking and Ordinance Violations, adopted August 9, 1999. The decision of the Hearing Officer may be appealed to the Superior Court.

# TOWN OF GRANBY

## MEMORANDUM

DATE: June 14, 2021

TO: Board of Selectmen

FROM: William F. Smith Jr., Town Manager

REGARDING: **II. UNFINISHED BUSINESS – ITEM B**

Consideration of Additional Appropriation to Other Post-Employment Benefits Trust Fund for Fiscal Year 2021-2022 Actuarial Determined Contribution

### Background

The Town Referendum adopted an Annual Budget for the 2021-2022 Fiscal Year on April 26, 2021, as proposed by the Board of Finance. The adopted FY22 budget included a one-time \$2,000,000 transfer from the General fund to OPEB Trust Fund for the FY23 to FY26 OPEB Actuarial Determined Contributions and the adopted FY22 budget also included FY21 OPEB Actuarial Determined Contribution of \$342,223 in the General Fund Operating Budget.

### Next Steps

Due to budget limitations, FY22 OPEB Actuarial Determined Contribution was not budgeted in the FY22 Adopted Budget. It was decided that funding would be requested at the end of the year. This memo is to request the funding of \$431,000 from the General Fund to OPEB Trust Fund for FY22 OPEB Actuarial Determined Contribution.

Pursuant to section 10-6(e) of the Granby Town Charter, I am forwarding the request to you for comment. The Board of Finance will then hear this request for comment as well.

**PROPOSED MOTION:** THE BOARD OF SELECTMEN AUTHORIZES AN ADDITIONAL APPROPRIATION OF \$431,000.00 FROM GENERAL FUND BALANCE TO FUND FISCAL YEAR 2021-2022 OPEB ACTUARIAL DETERMINED CONTRIBUTION AND FORWARDS THIS REQUEST TO THE BOARD OF FINANCE TO APPROVE.

pc: Kimi Cheng, Director of Finance

WFS/kc

# TOWN OF GRANBY

## MEMORANDUM

DATE: June 14, 2021

TO: Board of Selectmen

FROM: William F. Smith Jr., Town Manager



REGARDING: II. UNFINISHED BUSINESS – ITEM C

Consideration of Ratification of Collective Bargaining Agreement United Public Service Employees Union – Granby Public Works

The town has reached a tentative agreement with United Public Service Employees Union (UPSEU) – Granby Department of Public Works, Local 424, Unit 49. At the June 8, 2021 Board of Selectmen Meeting, the Board MET in closed session to review the proposed agreements. The agreement should be VOTED upon at this meeting.

pc: Kimi Cheng, Director of Finance

WFS/kc